



# 2025 Camp

## Information Package

### Hawkesbury Leadership

Connecting every learner to the natural world and  
inspiring change for a sustainable future

**Phone:** 4579 1136  
**E-mail:** [brewongle-e.school@det.nsw.edu.au](mailto:brewongle-e.school@det.nsw.edu.au)  
**Web:** [brewongle-e.schools.nsw.gov.au](http://brewongle-e.schools.nsw.gov.au)



Education

Welcome to Brewongle Environmental Education Centre (EEC), a NSW Department of Education facility where programs are delivered by qualified teachers who specialise in environmental education and fieldwork.

We look forward to working with your school to deliver effective and engaging environmental learning which supports the diverse needs of your students. We aim to ensure all visitors have a safe, fun filled and educational experience.

Please read through the information in this document to assist you in planning a successful visit to Brewongle.

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## 1. Brewongle EEC contact informa4on

### **Brewongle Environmental Education Centre**

NSW Department of Education  
587 Chapel Hill Road, Sackville North NSW 2756  
ABN: 18 246 198 266  
School Code: 5694  
Phone: 02 4579 1136  
Email: [brewongle-e.school@det.nsw.edu.au](mailto:brewongle-e.school@det.nsw.edu.au)  
Website: [brewongle-e.schools.nsw.gov.au](http://brewongle-e.schools.nsw.gov.au)



**Principal**

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**Teacher**

Diahn Borazio

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**Business Manager**

Carly Howden

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## 2. Camp dates

### Camp 1 – Monday 24<sup>th</sup> – Tuesday 25<sup>th</sup> February 2025

- Bilpin PS
- Bligh Park PS
- Hobartville PS
- Pitt Town PS
- Richmond PS
- Richmond North PS
- Windsor South PS
- **Grose View PS**
- Freemans Reach PS
- Windsor Park PS
- Kurrajong PS
- Kurmond PS
- Kurrajong North PS
- Comleroy Road PS



### 3. Camp information

Please return forms p.14-17 and p.18-19 (if applicable) to Grose View PS by **Wednesday 18 December 2025**.

#### Cost

\$140 per student confirmed as attending. (Cost covered by the Grose View Public School)



## Menu

- Students are to bring their own morning tea and lunch for day one of camp.
- Dependent on the weather, marshmallows and/or damper may also be cooked around the campfire of an evening.

|   |               |   |
|---|---------------|---|
| <b>Day 1</b>  | Morning tea   | <i>Students to bring their own</i>  |
|   | Lunch         | <i>Students to bring their own</i>  |
|   | Afternoon tea | Seasonal fruits with biscuits, cheese and cabanossi                         |
|   | Dinner        | Beef nachos with Mexican bean sauce, mixed salad and cheese                 |
|   | Dessert       | Chocolate coated ice creams or ice blocks                                   |
| <b>Day 2</b><br>(afternoon tea and dinner for 3 day camps only) | Breakfast     | Assorted cereals with bacon and egg sandwiches/rolls                        |
|   | Morning Tea   | Seasonal fruits and chocolate chip muffins                                  |
|   | Lunch         | Assorted cold meat and salad bread rolls – make your own                    |
|   | Afternoon tea | Seasonal fruits with biscuits, cheese and cabanossi                         |
|   | Dinner        | Hot chicken tenders with smashed baked potato, dinner rolls and mixed salad |
|   | Dessert       | Chocolate coated ice creams or ice blocks                                   |
| <b>Day 3</b><br>(for 3 day camps only)                          | Breakfast     | Assorted cereals with toast and assorted spreads                            |
|   | Morning Tea   | Seasonal fruits and chocolate chip muffins                                  |
|   | Lunch         | Sausage on a roll with mixed salad  |

### Start and finish times

Students are to arrive by **9:30 am** for registration. Please park at Sackville School of Arts, 730 Sackville Ferry Road Sackville North.

Departure time is **2pm**.

### Student preparation

- Students are encouraged to bring an Earth friendly lunch – flyer is sent home to parents.
- Students should be dressed in appropriate clothing for outdoor activities, including hats, sunscreen, insect repellent, raincoats and strong enclosed footwear.
- Students should wear layers of clothing (not one heavy jacket) so they can remove layers as required.
- Students are provided with a relevant camp packing list suitable for outdoor activities
- Ensure students know to bring kayaking clothes.

### Risk management plans

[Risk management plans](#) from Brewongle EEC have been sighted (on website).

### Inclusive Education

Brewongle is committed to implementing inclusive environmental education for all visiting students. We have created an [inclusive education website](#) (including social stories), designed to help all teachers and students prepare for a visit to Brewongle.





## 4. Kayaking information

Students will be kayaking on the Hawkesbury River for approximately 1 hour. The location of the kayaking spot is a short downhill walk from the Brewongle Environmental Education Centre at Sackville North.

The activity is designed to be an introduction to kayaking and students will remain near the beach or paddle a short distance up or down the river dependent on tides and ability levels.

The timing of the kayaking activity will be dependent on the weather conditions and timing of the tides on the day of visit.

All Brewongle staff are trained to meet the Department of Education guidelines for kayaking. This is considered a flatwater canoe activity with a low degree of difficulty. For this activity a maximum of eight kayaks (ratio 1:8) will be used on the water at any time per kayaking instructor.

Visiting teachers may be required to supervise non-kayakers on the riverbank during activities.

Student/adult participation in the kayaking activity will be at the discretion of the Kayaking Leader based on the ability of the student/adult's ability to perform the kayaking tasks and requirements safely.

The visiting organising teacher must ensure that all students/adults wanting to participate in the kayaking activity are able to comfortably swim 50 meters wearing a PFD (Personal Flotation Device) as per the Department of Education's Canoeing – Recreational Policy. Please inform the Brewongle staff on the attached form if you feel there is a student/adult who may not meet this minimum requirement.

Please note, if adverse weather or water conditions present at any time on the day of the visit, Brewongle staff reserve the right to cancel the kayaking activity to ensure the safety of all students and adults.

Kayakers clothes and shoes will get dirty and wet! Please ensure students do not wear uniforms while kayaking and pack old clothes/shoes that they won't mind getting dirty.



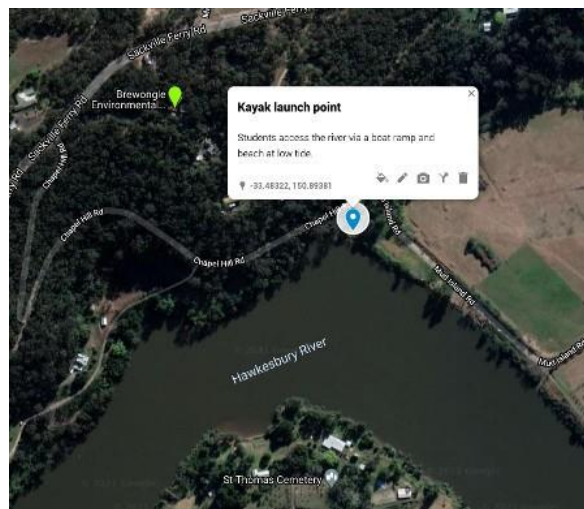


### What to bring for kayaking

- Shorts/board shorts.
- Rash vest or t-shirt (preferably long sleeve – no singlets).
- Old sneakers/joggers or reef/river shoes – shoes MUST be worn (thongs/sandals are not acceptable).
- Spare socks
- Beach towel
- Hat
- Change of dry/warm clothing
- A spare bag for wet and dirty clothes

### Kayaking launch location

<https://www.google.com/maps/d/u/0/edit?mid=1jZE0n0068t1moxXM6zj-laanOex3Ceem&usp=sharing>



## 5. Earth friendly lunch

One of the aims of Brewongle EEC is to help visitors better understand how they can make a change for the better. We seek your help in supporting your child's learning and the future of our planet, by bringing an earth friendly lunch to Brewongle and hopefully continuing this on normal school days too.

### An example of earth friendly lunch

- Sandwich, roll or wrap – in an air-tight container or reusable wrap/bag.
- Snacks – cheese and biscuits.
- Fruit and vegetables – apples, grapes, bananas, carrots and cucumber. These can then be utilised in the Brewongle compost and worm farms.
- Drink – in a reusable drink bottle.
- All packaged in a reusable lunch box or recyclable paper bag with no throw away plastic packaging.



## 6. Suggested packing list

### What to bring on camp

Students are required to bring the following to Brewongle:

- Morning tea and lunch for day 1
- Water bottle labelled with student's name
- Sunscreen, hat and insect repellent
- Small day pack – large enough to carry water bottle, sunscreen, raincoat, jumper etc
- Separate bag/garbage bag for dirty clothes
- Warm sleeping bag and pillow – students will be supplied with a camp stretcher bed.
- Toiletries – soap, toothbrush, toothpaste, deodorant etc
- Towel and face washer
- Thongs/sandals for showering only
- Torch and batteries – help with going to bathrooms at night
- Pens or lead pencils
- Cameras are permitted but are at the responsibility of students
- NO valuables i.e. jewellery, mobile phones, electronic games
- NO chewing gum
- All medication should be clearly labelled with student name and dosage. This is the responsibility of the visiting teachers

### Clothing

It is advised that students bring old, comfortable, protective clothing to camp. We recommend:

- Raincoat – medium length
- 2 pairs of sneakers/joggers – must fully enclose the feet (one pair is for kayaking)
- Long pants and shorts
- T-shirts or long sleeve shirts – no singlets or crop tops
- Warm jumper, polar fleece, jacket etc
- Pyjamas
- Underwear, socks and beanie

### What to bring for kayaking

- Shorts/board shorts.
- Rash vest or t-shirt (preferably long sleeve – no singlets).
- Old sneakers/joggers or reef/river shoes – shoes MUST be worn (thongs/sandals are not acceptable).
- Spare socks
- Beach towel
- Hat
- Change of dry/warm clothing
- A spare bag for wet and dirty clothes

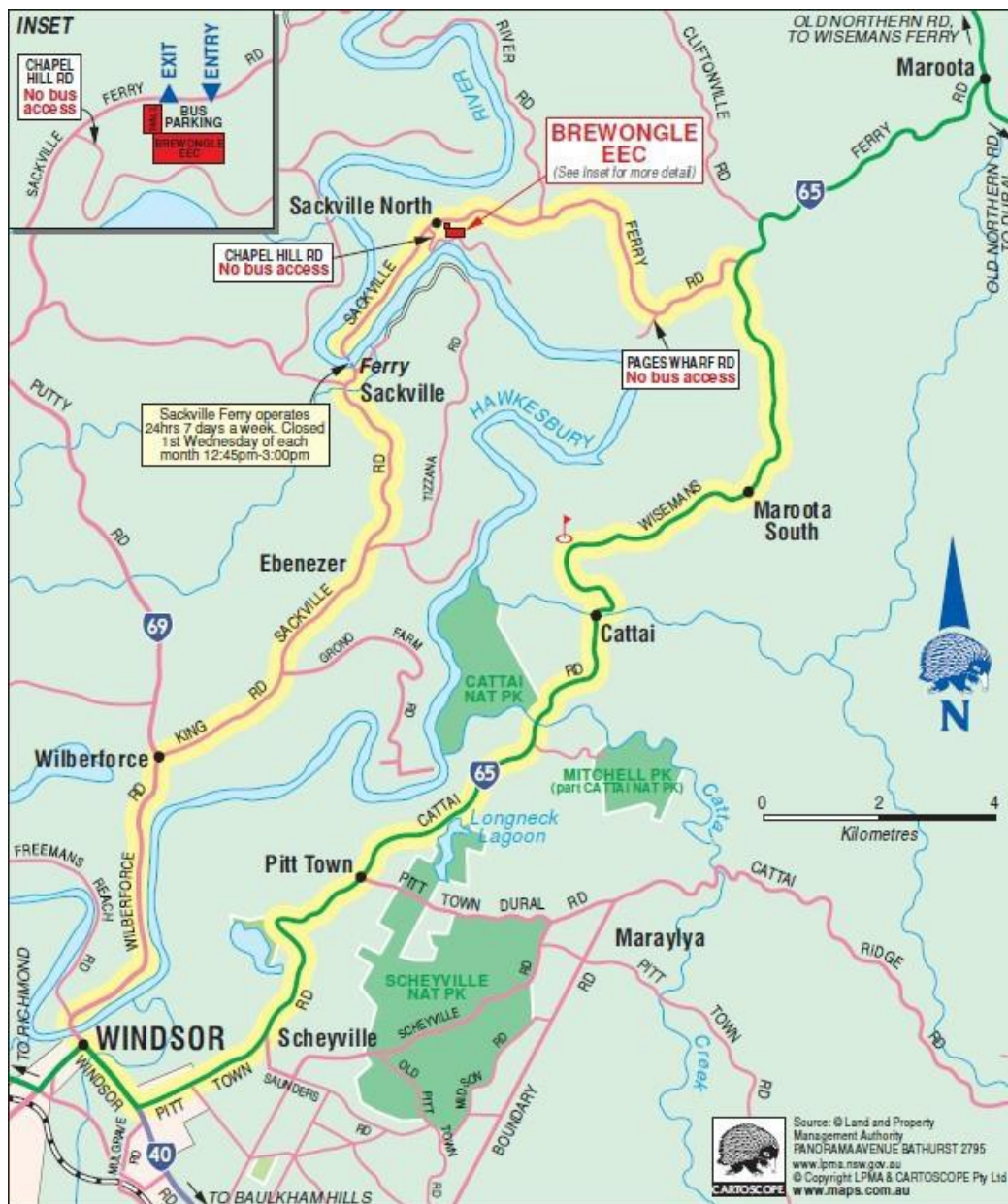
**From the carpark, students will be required to walk approximately 100 metres down a bush track with steps to the camp area. We therefore recommend bags with wheels not be bought to Brewongle EEC.**



## 7. Brewongle location map

Please park at Sackville School of Arts, 730 Sackville Ferry Road Sackville North.

There is an annotated Google Map on the '[Contact and directions](#)' page of the Brewongle website. This map indicates bus parking, student access and disabled parking at Brewongle EEC.



**Large** buses **CAN NOT** use Sackville Ferry, they **must** travel via Pitt Town.  
Travel 24km from Windsor Rd turnoff along Pitt Town Rd - Cattai Rd - Wisemans Ferry Rd.  
Turn left into Sackville Ferry Rd, we are 7.3km along Sackville Ferry Rd on the left.

**All buses to park at the School of Arts Hall**  
730 Sackville Ferry Rd

**Mini** buses can use the Sackville Ferry via King Rd, Wilberforce.  
We are 2.5km on the right from Sackville Ferry.

**NO BUS ACCESS INTO CHAPEL HILL RD OR PAGES WHARF RD**



## 8. Student information

|   |            |
|---|------------|
| Students  |            |
| First name:   | Surname:   |
| School:   |            |
| Year/Grade:   | M/F/Other: |
| Home Address:   |            |
| <b>Parent/Carer contact details:</b>  |            |
| Name:   |            |
| Contact number:   |            |
| Email:  |            |
| <p>I hereby consent to _____ of _____ school to attend the Hawkesbury Leadership Camp at Brewongle Environmental Education Centre in 2025.</p> <p>My child will be involved in a variety of activities including: bush walking, kayaking, nature tracks, Aboriginal culture, sports on the nearby oval and a campfire.</p> <p>This camp will involve a kayaking activity on the Hawkesbury River. All students/adults wanting to participate in the kayaking activity must comfortably swim 50 meters wearing a lifejacket as per the <u>Department of Education’s Canoeing – Recreational Policy</u>.</p> <p>Please see details of kayaking later in this document and circle the most relevant below.</p> <p><i>My child meets the above requirement and is a (circle)</i></p> <p>Poor                                  Average                                  Good                                  <b>swimmer</b></p> <p>I agree to my child’s attendance at the above-mentioned camp and to their taking part in any activities/outings arranged for the children in connection with the camp.</p> |            |
| Parent/Carer name:  |            |
| Parent/Carer signature:   |            |
| Date signed:  |            |

## 9. Medical, welfare and dietary information

**Dear Parent/Carer,**

Please complete the medical, welfare and dietary information form if your child has any additional requirements for the camp/excursion detailed below. Provide any relevant medical and/or dietary details in full and add another page if more space is required.

This form should be returned to the school with the consent form by the date shown below.

|   |
|---|
| Students name:                                    |
| School:   |
| Camp/excursion: <b>Hawkesbury Leadership Camp</b> |
| Camp/excursion dates:                             |
| <b>Parent/Carer contact details:</b>              |
| Name:   |
| Contact number:                                   |
| Email:  |
| <b>Emergency alternate contact details:</b>       |
| Name of emergency contact 1:                      |
| Contact number:                                   |
| Relationship to student:                          |
| <b>Doctor contact details:</b>                    |
| Name of doctor:                                   |
| Contact number:                                   |
| Address/Practice details:                         |

- List any medical conditions or illnesses for example asthma, diabetes, epilepsy, allergies, mobility issues and outline the treatment for each.

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- Outline any special dietary needs including possible reaction to inappropriate diet.

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- List any medication/s to be administered during the excursion/camp. If medication is required, complete the *Request for administering prescribed medication to a student* form.

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## 10. Authority to publish

We are seeking permission to publish information about your child for the purpose of sharing experiences with other students, informing the school and broader community about our camp.

This information may include photographs, sound and visual recordings of your child, your child's work and expressions of opinion such as in interactive media.

The communications in which your child's information may be published include but are not limited to:

- Public websites of the Department of Education including the school website, the Department of Education intranet (staff only), blogs and wikis.
- Department of Education publications including the school newsletter, annual school magazine and school report, promotional material published in print and electronically including on the Department's websites.
- Official Department and school social media accounts on networks such as YouTube, Facebook and Twitter.

Parents should be aware that when information is published on public websites and social media channels, it can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to by third parties.

I have read this permission to publish and:

Tick the appropriate box                       I give permission                       I do not give permission

... to the school/Department of Education to publish information about my child as described above, including in publicly accessible communications.



## 11. Request for administering prescribed medication to a student

Note: If your child is to take more than one prescribed medication, please attach a separate request for each medication.

Name of prescribed medication: .....

Prescribed for (name of medical condition): .....

Prescribed dosage: .....

What are you requesting the school to do? .....

Expiry date of the medication: .....

*Note: If you can't provide this information now we will need to know the expiry date when the medication is given to the school.*

Special storage requirements if any e.g. in refrigerator: .....

Special instructions for administering the prescribed medication/s e.g. must be taken with food or a glass of water:  
.....

Through information you have obtained from your doctor or got yourself, are you aware of any likely side effects from the prescribed medication?

Yes       No

If Yes, please provide more information:

.....

If your child administers his or her own medication at home, do you request that he or she self-administers this medication at school?

Yes       No

*Note: The Principal needs to approve a decision for a student to self-administer.*

If yes, please describe what support your child needs to administer the medication in a non-emergency situation at school. You may like to include information about how you support your child at home to administer their medication.  
.....

*Note: Where possible, the medication should be provided to the school in its original pharmacy packaging.*

Secure delivery of prescribed medication is important for the safety of your child as well as for the safety of other students in the school.

Please name the person who will carry the medication to school: .....

*Note: If you are unable to deliver the medication to school, it is advisable that you nominate a responsible person, who is not a school staff member, to transport the medication to the school.*

For some medications and some students it can be appropriate for them to carry their own medication to and at school. For example, asthma reliever medication and pancreatic enzymes for cystic fibrosis. If your child is to carry their own medication we want to be able to support this and request some information so that we are well informed.

*Note: The school may still need you to provide an additional supply of the medication for storage in central location/s within the school and for use if your child needs the school's help.*

Would you like the principal to consider a request for your child to carry their medication?

Yes

No

*Note: The Principal needs to approve a decision for a student to carry their own medication at school.*

If yes, please describe where and how your child will carry this medication, for example, my child will carry it on their person in a medical pouch or bum bag

.....  
*Note: Your child's medication should be clearly labelled with their name.*

#### **Privacy Notice**

*The information requested on the form is essential for assisting the school to plan for the support of your child's health needs. It will be used by the NSW Department of Education and Communities for the development of arrangements with you to support your child's health needs. Provision of this information is voluntary. If you do not provide all or any of this information, the school's capacity to support your child's health needs could be impaired. This information will be stored securely. You may correct any personal information provided at any time by contacting the Principal.*